

PLEASANT DALE PARK DISTRICT  
SPECIAL MEETING, June 9, 2009 meeting continued from July 12, 2009  
CHALET  
8300 S. Wolf Road, Willow Springs  
Monday, July 13, 2009  
Noon

Present: Commissioner Moon, Commissioner Pettrone, Commissioner Brewer, Commissioner Martin as well as Katherine Parker. Absent: Commissioner McMurray.

No other salary increases will be approved other than the raise that was set at 2.5% as a cost of living increase.

There was discussion about a Gator/mower that was given to Kenny Kuehn without the Board passing a resolution by a three-fifths majority, as is required by statute. The Board decided to put off further discussion until the budget was balanced.

It was noted that the Governor will sign the capitol bill on Tuesday. So far as is known, the \$389,000 for the park district is still included.

Parker reported that Tom Motel is worried because Darius will not be replaced.

Parker also reported that the previous Director had signed a contract and financing agreement for copiers that requires payments of \$1076/month for 60 months beginning September of 2008. After paying nearly \$65,000, the Park District will not own the machines, because they are leased. It was asked what it would cost to get a refurbished used copier, and what the fees are to break the contract. Parker is to look into this.

Tab 10 of Budget Book, the Chalet, was discussed. The Board wants to increase the pool rental amounts.

The Board discussed the proposed budgets for Recreation and Park Maintenance and suggested areas where cuts could be made.

The Board instructed Parker to make sure that the Financial Officers put all salaries and administration for the golf course together in one fund.

Water for Soehrman Park was reduced to \$20,000.00. President Martin is to contact Countryside to see about fee reductions or hours will have to be limited. Electricity for Soehrman Park was reduced from \$3200 to \$2900.

Phone expenses were reduced from \$7500 from \$7000.

Printing was set at \$6000. The Board instructed Parker to stop sending out newsletters and to plan to send out direct mail pieces four times per year. The Board asked Parker if she had finished the mailing to residents to offer two month free membership to the Chalet and she said she was working on finalizing it.

Expenditures for dues were lowered to \$1000 from \$1500.

Employee Recognition reduced to 0 from \$1000.

Conferences and training were discussed: only the Director and Managers will attend; the amount was lowered to \$1200 from \$3500.

Mileage was discussed, which is split into three line items. Staff is to use park vehicles whenever possible to reduce mileage. Employees will need the Director's approval to use the park vehicle or to be reimbursed for mileage. Trips for supplies and groceries need to be limited and combined whenever possible.

Parker to check for unlimited phone packages: t-mobil and RPM Cellular phone.

Employee incentives: reduce to 0 from \$400.

Uniforms: new policy: new uniform shirts for free. Employees may purchase more for \$10 each. Chalet color will be green, matching what is in the attic. They are to wear khaki colored pants. Camp councilors need t-shirts. The Director is to announce this policy at a staff meeting.

Cut expenditures for uniforms to \$600.

Promotions: reduced to \$2000.

Brochure postage – \$6000 for mailing to residents. The Board decided to leave it as is, but to try to spend as little as possible. The next mailing should announce that the board saved 1.2 million and received \$400,000 from the state.

The traveling team should practice at the Chalet for Sundays.

Computer: cut to \$500 from \$1500.

Computer supplies: cut to \$500 from \$1500.

Tom Mallow, the computer consultant was paid approximately \$18,000 last year; he has no contract.

President Martin will obtain quotes for computer experts.

Chalet: 252 resident members. Need about 700 members to break even.

Need to calculate a club fee for teams who use the chalet.

Brochure postage \$3000.

Special Rec:

Electric door, bathrooms can be ADA.

Gateway will be invited to the Chalet to see what programs can be held there and if an elevator would be needed for special recreation use.

Salaries are next. Then reorganization after passing the budget and how much to spend on the Chalet in renovations and hire a park manager to work under the position of director.

Chalet sports court \$100,000 was suggested

Asking Molero about clean energy grants and funding

Questions about checks:

\$550 for main stage (band)

\$375 for puppets

\$1340 for sunscreen (later seen to be for fourth of July due to lines not lining up in the report)

\$185 for lunch meeting PDRMA safety training

Meeting adjourned at 2:04 PM.